
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the **Asturia Community Development District** was held on **September 22, 2020 at 6:00 p.m.** conducted by means of communications media technology telephone pursuant to Executive Orders 20-52, 20-69, 20-112, 20-123, 20-139, 20-150, 20-179 and 20-193 issued by Governor DeSantis, and pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum:

Lane Gardner	Board Supervisor, Chair
Lee Thompson	Board Supervisor, Asst. Secretary
Matthew Gallagher	Board Supervisor, Asst. Secretary

Also present were:

Matthew Huber	District Manager; Rizzetta & Co., Inc.
Aimee Brandon	District Manager; Rizzetta & Co., Inc.
Sarah Warren	District Counsel; Hopping Green & Sams
Sean Manson	Construction Manager; Hines
John Torborg	Field Service Manager; Rizzetta & Co., Inc.
Justin Lawrence	RASI, Amenities Manager
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order, performed roll call, and confirmed a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

The Board heard comments and questions from audience members addressing the following; concerns for sidewalk cleaning/repairs, safety concerns for the structure of the bridge, bollards at the bridge entrance, current landscaping credit status, specific scope of service language in landscaping proposal, traffic light update, barricades at the entrance, aquatic update on pond grass, pool paver repairs, other Districts in the area that use Rizzetta & Co., PPP loans received by Rizzetta & Co., bike path completion, commercial property, sub committees request, CDD budget responsibility and decisions, POA letters of violation received, and a request to add to the agenda the proposal for changing the Dog Park's.

THIRD ORDER OF BUSINESS

Consideration of Establishment of Audit Committee

Mr. Huber informed the Board that they would need to authorize an advertisement and set the first audit committee meeting which will be held on October 27, 2020 at 1:00 p.m.

On a motion from Mr. Lane Gardner, seconded by Mr. Lee Thompson, the Board approved an Audit Committee to present at the October 27th Board of Supervisors CDD meeting for Astoria Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Landscape RFP

The Board heard from Mr. John Toborg, Field Services Manager, regarding Consideration for Landscaping RFP. Mr. Gardner stated that he would like to work directly with Mr. Toborg to finalize the project's manual scope of service.

On a motion from Mr. Gardner, seconded by Mr. Thompson, the Board approved moving forward with RFP for landscaping for Astoria Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors Meeting held on August 25, 2020

Consideration for approval of the Minutes from the Board of Supervisors meeting held on August 25th, 2020 have been tabled and moved to the next meeting being held on October 27th, 2020

SIXTH ORDER OF BUSINESS

Consideration of the Operation and Maintenance Expenditures for August 2020

Mr. Huber presented the Operation and Maintenance Expenditures for August 2020.

Mr. Gardener would like to review the timing of irrigation times at the Clubhouse.

On a Motion by Mr. Thompson, seconded by Mr. Gardner, with all in favor, the Board of Supervisors approved the Operations and Maintenance expenditures for August 2020 (\$20,342.42) for the Astoria Community Development District

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Clubhouse Manager

Mr. Huber presented the Clubhouse Report to the Board. They had no comments or questions.

B. District Engineer

Not Present

C. District Counsel

The Board received a District Counsel update from Ms. Sarah Warren regarding the Governor's Executive order authorizing the virtual meetings ends September 30th, but that it is still unknown at this time if the Governor will extend the order. She also gave an update on status of the Traffic Enforcement agreement, and addressed several audience questions regarding sub committees, landscaping credits and scope of service language.

D. District Manager

The Board received a District Manager update from Mr. Matt Huber. He reminded the Board that the next meeting is scheduled for October 27th, 2020 at 1:00p.m. and that the Audit Committee will meet prior to the regular CDD meeting.

The Board received an update from Hines Representative, Mr. Sean Manson regarding the trail project status, stop sign and traffic light status. He informed the Board that the trail project was approved on July 2nd and that he has started the bidding process to find a vendor. He informed the Board that the intersection currently does not meet the threshold for needing a stop sign. He also stated that contractors would be starting the process for the traffic light within the next two weeks and that the completion is expected by February 1st, 2021.

EIGHTH ORDER OF BUSINESS

Supervisors' Requests

During Supervisor Request, Mr. Gardner addressed the commercial property inquiries and stated that the commercial land is not part of the CDD, he also stated that he would like to collaborate with Mr. Huber and Mr. Toborg to discuss staff hours and landscaping RFP.

NINTH ORDER OF BUSINESS

Adjournment

Mr. Huber asked for a motion to adjourn the meeting.

On a motion from Mr. Gardner, seconded by Mr. Thompson, the Board approved to adjourn the meeting at 7:43 p.m. for Asturia Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman